File Numbering Changes

**What is happening?**

Over recent months a project has been underway to align curriculum systems across Mathnasium’s growing global family. This will soon be visible to you in Canada in the way that our documents are numbered. We will gradually be swapping documents out with the updated versions.

The most obvious change is that the hyphenated levels will be removed. This means that some of the four digit numbers will change. For example, Greater Than, Less Than Symbols are assessed in Levels 3, 4, 5. There are currently 3 different versions of the PK 3094. These will become 3 differently numbered PKs, one for each level.

PK-3094-1CA\_Can\_GrtThan\_LsThan\_Symb\_v03 🡪 **PK-3094-CA\_Greater\_Than\_Less\_Than\_Symbols\_v03**

PK-3094-2CA\_Can\_GrtThan\_LsThan\_Symb\_v01 🡪 **PK-3231-CA\_Greater\_Than\_Less\_Than\_Symbols\_v01**

PK-3094-3CA\_Can\_GrtThan\_LsThan\_Symb\_v02 🡪 **PK-3234-CA\_Greater\_Than\_Less\_Than\_Symbols\_v01**

Similarly, the underscored numbers for the Numerical Fluency and Multiplication Fact Fluency PKs will be removed. If there is an F as the first of the 4-digit code, it denotes a PK or FO from Numerical Fluency or Multiplication Fact Fluency, e.g.:

PK-0000-11**\_**Doubles\_Facts-Sums\_Up\_to\_24\_v04 🡪 **PK-F011-CA\_Doubles\_Facts-Sums\_Up\_to\_24\_v04**

FO-0000-80\_Mixed\_Multiplication\_All\_Facts v01 🡪 **FO-F080-CA\_Mixed\_Multiplication\_All\_Facts\_v01**

There will also be some PKs with an H at the beginning, which means it is an adapted version of a pack for older students e.g.:

PK-3279-HC\_Can\_Order\_Of\_Operations\_v01 🡪 **PK-H279-CA\_Order\_Of\_Operations\_v01**

PLEASE NOTE: There will be NO content changes made to these Prescriptives or Focus Ons.

**How does this impact my Centre and students?**

You do NOT need to take action now.

We have worked hard to minimize the impact on you and your students. Apart from seeing the different numbering system in file names and document footers, this will have a small impact on student learning plans.

Once the new files are uploaded, the assessment questions will be mapped to the new files on April 19th or April 26th, depending on which Level the files are mapped to.

* New Learning Plans for both existing and new students from this date onwards will pull the new files.
* Existing Student Learning Plans will continue to pull the old files. For this reason, we will leave the old files in place for 6 months. This should be long enough to complete a learning plan.
* At the end of six months, November 8th, these files will be removed. Any remaining topics in learning plans will need to be re-added using the new files. We will be able to provide advice and support to help you do this.

**When is this going to happen?**

Changes to curriculum mapped to assessments will be made on Fridays, when most Centres are closed.

|  |  |  |
| --- | --- | --- |
| Date | Checkups | Action |
| **Friday**  **April 19th 2019** | Numerical Fluency | Assessment updated to link to new PKs.  Any Learning Plans created from this date will pull the new Prescriptives. |
| Multiplication Fact Fluency |
| Checkup 1 and Extension 1 |
| Checkup 2 and Extension 2 |
| Checkup 3 and Extension 3 |
| Checkup 4 and Extension 4 |
| **Friday**  **April 26th 2019** | Checkup 5 and Extension 5 |
| Checkup 6 and Extension 6 |
| Checkup 7 and Extension 7 |
| Checkup 8 and Extension 8 |
| Checkup 9 and Extension 9 |
| Checkups 10+  High School Fundamental Skills, HMMs |
| **Friday**  **November 8th 2019** | Numerical Fluency, MFF, HSFS, HMMs | Old PKs will be retired. Any students still working on a Learning Plan from before the date above will need to be transferred or have files replaced manually. |
| All Checkups 1, 2 |
| All Checkups 3, 4, 5 and 6 |
| All Checkups 7, 8, 9, 10+ |

For curriculum that is not currently mapped to assessments, the old files will be replaced with the new files on Friday, April 26th, 2019.

**What about Corrections?**

* Continue to submit corrections as usual giving the details of the document you are reporting them from.
* The new versions will be updated and during the changeover period any of the old documents which need updating will be mapped to the new version – this means that they will appear with the old details in Radius and on Learning Plans but will have a different footer within the document.
* Please continue to report corrections using the details from the document you find the mistake on.

**What do I need to do?**

* Add dates to Calendar and share this information with your staff. Remember that during the transition period they will be dealing with both types of file labelling.
* Be aware of the change over dates and look out for emails from Home Office confirming the actions taken.
* You will receive ongoing updates on the transition process to phase out and retire older curriculum. Keep watching *Mathnasium Matters*for more information, prior to the transfer date (November 8th).
* If a Learning Plan is not completed by the transfer date and the related Prescriptives/Focus Ons (listed below) remain on the Learning Plan, please manually swap-out the curriculum with the new files.

NOTE: You can create an *Assessment Report* in Radius to see which students are currently on the Learning Plans listed below.

**What changes will be made?**

**You do NOT need to take action now.**

**The information below should be used as a reference as to what is changing and what is new to the library, as per the dates above.**

* **Old Code:** Used before April 19/26, 2019.
* **New Code:** To be used and seen on new Learning Plans as of April 19/26, 2019.
* **Title:** For both old and newly coded curriculum.
* **Assessment Mapping:** Assessment name and question where the curriculum is mapped.

|  |  |  |  |
| --- | --- | --- | --- |
| **Old Code** | **New Code** | **Title** | **Assessment Mapping** |
| PK-3038-1CA | PK-3038-CA | Place\_Value\_Identify\_the\_Digits | Mathnasium Checkup 3: #30, 31 |
| PK-3038-2CA | PK-3170-CA | Place\_Value\_ID\_Digits | Mathnasium Checkup 4: #20 |
| PK-3039-1CA | PK-3173-CA | Measurement\_Facts\_and\_Equivalence | Mathnasium Checkup 2: #61, 62 |
| PK-3039-2CA | PK-3225-CA | Measurement\_Facts\_and\_Equivalence | Mathnasium Checkup 3: #77, 78 |
| PK-3063-1CA | PK-3247-CA | Division\_2-digit\_by\_1-digit | Mathnasium Checkup 3: #19, 20 |
| PK-3063-2CA | PK-3063-CA | Division\_2-digit\_by\_1-digit | Mathnasium Checkup 4: #16, 17 |
| PK-3084-1CA | PK-3226-CA | Quarter\_of\_Even\_Numbers\_with\_Even\_Digits\_in\_the\_Tens\_Place | Mathnasium Checkup 2: #41, 42 |
| PK-3084-2CA | PK-3227-CA | Quarter\_of\_Even\_Numbers\_with\_Even\_Digits\_in\_the\_Tens\_Place | Mathnasium Checkup 3: #56, 57 |
| PK-3094-1CA | PK-3094-CA | Greater\_Than\_Less\_Than\_Symbols | Mathnasium Checkup 3: #25, 26, 27 |
| PK-3094-2CA | PK-3231-CA | Greater\_Than\_Less\_Than\_Symbols | Mathnasium Checkup 4: #10, 11 |
| PK-3094-3CA | PK-3234-CA | Greater\_Than\_Less\_Than\_Symbols | Mathnasium Checkup 5: #17, 18 |
| PK-3209-1CA | PK-3235-CA | Converting\_Fractions\_to\_Terminating\_Decimals | Mathnasium Checkup 4: #50, 51  Mathnasium Checkup 5: #50, 51  Core Checkup 4 (Canada): #37 |
| PK-3209-2CA | PK-3209-CA | Converting\_Fractions\_to\_Terminating\_Decimals | Mathnasium Checkup 6: #68  Mathnasium Checkup 7: #47 |
| PK-3320-1CA | PK-3320-CA | Negative\_Numbers | Mathnasium Checkup 6: #28 |
| PK-3320-2CA | PK-3323-CA | Comparing\_Integers | Mathnasium Checkup 6: #26, 27  Mathnasium Checkup 7: #39 |
| PK-3509-1CA | PK-3500-CA | Translation | Extension Checkup 6: #19 |
| PK-3055-HC | PK-H055-CA | Multi-Digit\_Addition\_with\_Carrying-Vertical\_Orientation | HSFS: #4 |
| PK-3059-HC | PK-H059-CA | Subtraction\_with\_Consecutive\_Borrowing-Middle\_Zero | HSFS: #5 |
| PK-3098-HC | PK-H098-CA | Hf\_of\_Ev-Odd\_dg\_in\_10s | HSFS: #1 |
| PK-3100-HC | PK-H100-CA | Hf\_of\_Odd\_Nmbrs | HSFS: #2 |
| PK-3119-HC | PK-H119-CA | Fractional\_Parts-Find\_the\_Part | Mathnasium Checkup 8: #9 |
| PK-3120-HC | PK-H120-CA | Fractional\_Parts-Finding\_the\_Whole | Mathnasium Checkup 8: #10 |
| PK-3140-HC | PK-H140-CA | Multiplying\_2\_and\_3-Digit\_Numbers\_by\_2-Digit\_Numbers | HSFS: #6 |
| PK-3145-HC | PK-H145-CA | Adding\_and\_Subtracting\_Fractions\_with\_Unlike\_Denominators | HSFS: #15, 17 |
| PK-3147-HC | PK-H147-CA | Adding\_Decimals | HSFS: #8 |
| PK-3149-HC | PK-H149-CA | Sub\_Dec\_fr\_Whl | Mathnasium Checkup 8:#1 |
| PK-3157-HC | PK-H157-CA | Quarter\_of\_Odd | HSFS: #3 |
| PK-3179-HC | PK-H179-CA | Integer\_Addition | HSFS: #21, 22, 23 |
| PK-3180-HC | PK-H180-CA | Integer\_Subtraction | HSFS: #24, 25, 26 |
| PK-3201-HC | PK-H201-CA | Percent-For\_Each\_100 | Mathnasium Checkup 8: #25 |
| PK-3205-HC | PK-H205-CA | Fractional\_Parts-Finding\_the\_What\_Part | Mathnasium Checkup 8: #11 |
| PK-3206-HC | PK-H206-CA | Converting\_Decimals\_to\_Percents | HSFS: #42, 43, 47 |
| PK-3207-HC | PK-H207-CA | Converting\_Fractions\_to\_Percents | HSFS: #48, 49 |
| PK-3209-HC | PK-H209-CA | Converting\_Fractions\_to\_Terminating\_Decimals | HSFS: #40 |
| PK-3210-HC | PK-H210-CA | Con\_Frac\_to\_Rep\_Dec | HSFS: #41 |
| PK-3211-HC | PK-H211-CA | Conv\_Dec\_to\_Fractions | HSFS: #44 |
| PK-3223-HC | PK-H223-CA | Problem\_Solving-Proportions | Mathnasium Checkup 8: #45 |
| PK-3229-HC | PK-H229-CA | GCF | Mathnasium Checkup 8: #13 |
| PK-3230-HC | PK-H230-CA | LCM | Mathnasium Checkup 8: #14 |
| PK-3232-HC | PK-H232-CA | Prime Factorization | Mathnasium Checkup 8: #15 |
| PK-3237-HC | PK-H237-CA | Solving\_Proportions | Mathnasium Checkup 8: #38, 39 |
| PK-3254-HC | PK-H254-CA | Percent–Finding\_the\_Whole\_and\_the\_Percent | Mathnasium Checkup 8: #26, 27 |
| PK-3260-HC | PK-H260-CA | Ord\_Frac\_Com\_Den | Mathnasium Checkup 8: #7 |
| PK-3263-HC | PK-H263-CA | Square\_Roots | HSFS: #38, 39 |
| PK-3268-HC | PK-H268-CA | Solving\_Linear\_Equations\_ax+b=c | Mathnasium Checkup 8: #6 |
| PK-3269-HC | PK-H269-CA | Solving\_Linear\_Equations\_a(x+b)=c | Mathnasium Checkup 8: #34 |
| PK-3274-HC | PK-H274-CA | Integer\_Mult\_&\_Div | HSFS: #29, 30, 31, 32 |
| PK-3275-HC | PK-H275-CA | Int\_Mult\_More\_Than\_2\_Num | HSFS: #34  HMM Pre-Calculus: #8 |
| PK-3279-HC | PK-H279-CA | Problem\_Solving-Proportions | Mathnasium Checkup 9: #1 |
| PK-3280-HC | PK-H280-CA | Exponents | HSFS: #33, 35 |
| PK-3281-HC | PK-H281-CA | Exponents-Zero\_and\_Negative | HSFS: #36, 37 |
| PK-3286-HC | PK-H286-CA | Converting\_Percents\_to\_Fractions | HSFS: #45, 46 |
| PK-3306-HC | PK-H306-CA | Multiplying\_Decimals\_Greater\_than\_1 | HSFS: #11 |
| PK-3308-HC | PK-H308-CA | Dividing\_Decimals\_by\_Decimals | HSFS: #20 |
| PK-3312-HC | PK-H312-CA | Adding\_Mixed\_Numbers | HSFS: #16 |
| PK-3314-HC | PK-H314-CA | Subtracting\_Mixed\_Numbers | HSFS: #18, 19 |
| PK-3315-HC | PK-H315-CA | Mult\_Prop\_Fractions | Mathnasium Checkup 8: #3 |
| PK-3317-HC | PK-H317-CA | Dividing\_by\_Proper\_Fractions | Mathnasium Checkup 8: #5 |
| PK-0000-XX | PK-F0XX-CA |  | ALL Numerical Fluency PKs  ALL Multiplication Fact Fluency PKs |
| FO-0000-XX | FO-F0XX-CA |  | ALL Numerical Fluency FOs  ALL Multiplication Fact Fluency FOs |
| PK-3XXX-HC | PK-HXXX-CA |  | ALL PK-3XXX-HC files |
| PK-3XXX-HS | PK-HXXX-CA |  | ALL PK-3XXX-HS files |